



**MINISTRY OF HIGHER EDUCATION  
LUSAKA BUSINESS AND TECHNICAL COLLEGE**



**SHORT INTENSIVE COURSES TO SUIT YOU  
(Drivers, Vehicle Owners, Mechanics, Hairdressers, Decorators school leavers).**

**FOR DECEMBER 2018. ENROLL NOW**

**ENGINEERING DEPARTMENT**

**AMOUNT DURATION**

Basic Automotive Mechanics for driver's/vehicle owners	K500	1 Week
Electronic Ignition system & Electronic fuel injection systems	K500	1 Week
Basic Automotive electrical & Electronic system	K500	1 Week
Water analysis techniques	K500	1 Week
Water pump installation, repair & maintenance	K500	1 Week
Sanitary assistant	K500	1 Week
Metal fabrication & fitting	K500	1 Week
Waste management	K500	1 Week
House wiring	K500	1 Week

**HOSPITALITY DEPARTMENT**

Interior decorations & flower arrangements	K500	1 Week
Food & beverage services	K500	1 Week
Table setting	K500	1 Week
Preparation of different dishes	K500	1 Week
Cake making	K500	1 Week
Front office management	K500	1 Week
Tailoring & designing	K500	1 Week
Duvet designing & making	K500	1 Week
Curtain designing & making	K500	1 Week
Hair dressing	K500	1 Week
Cosmetology	K500	1 Week

**BUSINESS DEPARTMENT**

Microsoft office application	K1500	4 Week
Web designing	K500	1 Week
Corel draw	K500	1 Week
Computer hardware maintenance & repair	K500	1 Week
Customer service	K500	1 Week
Supervisory management	K500	1 Week
Records management	k500	1 Week

